

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING
ROOM 113
TUESDAY, JUNE 5, 2001
2:30 P.M.**

Commissioners Present: Kathy Campbell, Chair
Bob Workman, Vice Chair
Larry Hudkins
Linda Steinman
Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer
Dave Johnson, Deputy County Attorney
Bruce Medcalf, County Clerk
Diane Staab, Deputy County Attorney

AGENDA ITEM

1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, MAY 31, 2001

MOTION: Heier moved and Steinman seconded approval of the Staff Meeting minutes of May 31, 2001. Steinman, Heier, Hudkins and Campbell voted aye. Workman abstained from voting. Motion carried.

2 ADDITIONS TO THE AGENDA

- A. Nebraska Association of County Officials (NACO) meeting held on May 17, 2001 - Workman
- B. Report on employee situation at Records and Information Management - Eagan

MOTION: Hudkins moved and Steinman seconded approval of the additions to the agenda. Heier, Steinman, Workman, Hudkins and Campbell voted aye. Motion carried.

ADDITIONS TO THE AGENDA

- A. Nebraska Association of County Officials (NACO) meeting held on May 17, 2001 - Workman

Workman stated the resignation of Scott Sidwell as Director of NACO was accepted on May 17th and the search for a director will begin next week.

- B. Report on employee situation at Records and Information Management - Eagan

Eagan reported that Brian Pillard, Records Manager, will be needing to hire a temporary employee due to a full-time employee needing back surgery.

3 SALARY FOR DEPUTY CHIEF ADMINISTRATIVE OFFICER

Georgia Glass, Personnel Director, distributed documentation regarding the salary for the Deputy Chief Administrative Officer (Exhibit 1). She explained at a previous meeting the County Board had voted to offer a salary of \$52,500, however, that offer was countered with a starting salary of \$56,000 and an additional five percent after the completion of the probationary period.

Glass stated if the County Board agreed to the salary of \$56,000, with an additional five percent increase at the end of the probationary period, the salary would be \$58,800.

In response to a question asked by Heier, Glass stated the range of pay for the Deputy Chief position was \$48,000 to \$60,000.

Brief discussion took place regarding salary.

MOTION: Steinman moved and Campbell seconded to offer a salary of \$54,000 with a review of the job description and job performance in 6 months. Steinman, Workman, Heier and Campbell voted aye. Hudkins voted no. Motion carried.

4 ACTION ITEM

- A. Agreement with the Nebraska Department of Education Regarding School Lunch Program at the Lancaster County Juvenile Detention Center

Dave Johnson, Deputy County Attorney, requested the agreement be held for further review.

5 DISCUSSION OF BOARD MEMBER MEETINGS

- A. Board of Health - Hudkins

Hudkins reported that there would be a vacancy on the Board of Health which will need to be filled by the City Council.

He added that if a storage building is constructed at 444 Cherrycreek Road, the Health Department has a mobile health van which could possibly be housed there.

- B. Families First & Foremost (F³) Conference - Heier

Heier stated approximately 500 people attended the conference regarding cultural competency. He added there were also sessions on management and structure.

- C. District Energy Corporation - Heier, Hudkins

Hudkins reported there would be a vacancy on the board due to Jeff Fortenberry's resignation. He also indicated they have purchased approximately 60 percent of their energy because of the instability of the market.

- D. Joint Budget Committee - Campbell, Steinman

Steinman reported a Steering Committee meeting was held regarding next year's budget for the Community Services Implementation Project (C-SIP). She stated options were discussed regarding how a shortfall could be made up by going to other funders in the community.

- E. Community Mental Health Center Advisory Committee - Steinman

No report given.

F. National Association of Counties (NACo) Western Interstate Region (WIR) Conference - Workman

Workman distributed documentation from the Western Interstate Region (WIR) Conference (Exhibit 2) and explained that open space funding and cost of growth were discussed in connection with land use issues.

Workman also recommended the Board read a book titled *Enlightened Leadership*.

G. Families First & Foremost (F³) Joint Public Agency - Heier

Heier stated discussion took place on types of management.

In response to a question asked by Campbell, Kerry Eagan, Chief Administrative Officer, stated they are moving toward a model similar to what the Joint Budget Committee uses.

H. Ecological Advisory Committee - Heier

Heier stated discussion took place on the different aspects within the greenprint.

6 ADJOURNMENT

MOTION: Heier moved and Steinman seconded adjournment of the Staff Meeting. Steinman, Workman, Hudkins, Heier and Campbell voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk